

# PLAN REVIEW

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<b>Subtopic</b>	PERMITS
<b>Section</b>	PLAN CHECK COUNTER
<b>Application</b>	Permit Application
<b>Fees</b>	See Development Standards
<b>Submittal Requirements</b>	Application & fees calculated by Plan Review Staff (see: Development Standards)
<b>Submittal Deadlines</b>	Applications accepted 8:00 to 4:00, Monday - Friday
<b>Review Periods</b>	All Plan reviews are primarily performed with a “first in first out” approach. The goal of Development Services is to complete all reviews within four weeks.
<b>Contact Phone Number</b>	791-5550 Plan Check
<b>Prerequisite Approvals</b>	Flood plain Review Structural Review Zoning Review
<b>Possible Concurrent Reviews</b>	Site Plan review, Development Plan review
<b>Miscellaneous Information</b>	Ambassador can help with directing customer who only needs information
<b>Next Step</b>	Pay fees and schedule inspection